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No.	Question as received	Translation (if the case)	Reply
Full Application Form			
AF.1	<p>Va rog sa imi spuneti unde pot sa gasesc Cererea de finantare (Application Form) pentru pasul 2 din cadrul celui de-al 3-lea Apel de proiecte.</p> <p>In pachetul cu documente nu exista si este mult mai usor de lucrat pe un model actualizat.</p>	<p>Can you please tell me where can I find the Application form for the second step within the third call for proposals.</p> <p>It does not exist within the package of documents yet it is so much easier to work on an updated draft.</p>	<p>Please be informed that the 3rd call for proposals is a two-steps call, for which the Expressions of Interest (corresponding to Step 1) and full Application Form (corresponding to Step 2) will be submitted online, through the programme electronic monitoring system called e-MS. In case the expression of interest is accepted by the Monitoring Committee for step 2 of the call, the full application form is to be filled in and submitted via e-MS system. The system will link the Step 1 AF - expression of interest with the Step 2 AF.</p> <p>Only applicants selected by the Monitoring Committee for phase 2 of the call, are invited/are expected to fill-in and submit a full application form in the e-MS system. The deadline for uploading the full Application forms (phase two) in the system is 16th of October 2017, 16:00 hours.</p>
AF.2	<p>Pentru o expresie de interese selectata pentru faza 2, este permisa schimbarea duratei de implementare a proiectului? De exemplu in Eol s-a precizat o durata de 24 de luni, dar dupa detalierea exacta a tuturor activitatilor a rezultat ca proiectul poate fi implementat si in 18 luni, si partenerii de proiect au optat pentru intervalul de 18 luni.</p>	<p>Is it possible to change the implementation period of a project within an expression of interest, selected for the second step? For instance, within the expression of interest it is specified that the duration is 24 months, but after precise detailing of all project activities it resulted that the project can be implemented in 18 months, the project partners have opted for the period of 18 months as well.</p>	<p>According to the provisions of the Applicant's Guide, the duration of a project should not exceed the maximum of months foreseen for the respective priority axis/specific objective for which your project applies. As regards reducing the initially foreseen period for implementation, please be informed that the Applicant's Guide does not foresee such provision.</p>
AF.3	<p>The result indicator have been set by us and evaluated in Phase 1 of the application process. Does that mean that in Phase 2 we are not allowed to reassess it (in a positive direction)? Or if we do, will this be taken into consideration in the Phase 2 evaluation process?</p>		<p>The contribution of your Eol to the achievement of the Programme result indicator has been already evaluated and respective score was granted. However, if there will be modifications of the contribution to the result indicator (in a positive direction), the applicant's package does not foresee its evaluation in the second stage.</p>

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AF.4	Is there a word template of the full AF and is yes, where to find it?		The 3rd call for proposals is a two-steps call, for which the Expressions of Interest (corresponding to Step 1) and full Application Form (corresponding to Step 2) will be submitted online, through the programme electronic monitoring system called e-MS. In case the expression of interest is accepted by the Monitoring Committee for step 2 of the call, the full application form is to be filled in and submitted via e-MS system. The system will link the Step 1 AF - expression of interest with the Step 2 AF. Only applicants selected by the Monitoring Committee for phase 2 of the call, are invited/are expected to fill-in and submit a full application form in the e-MS system. The deadline for uploading the full Application forms (phase two) in the system is 16th of October 2017, 16:00 hours.
AF.5	Търся примерната таблица на бюджет, разработена на Ексел, която закръглява числата и изчислява % на разходите, която да се сложи примерно в раздел шаблони или да бъде като самостоятелен файл в пакета за кандидатстване.	I'm looking for the example budget table developed on Excel, rounding off numbers and calculates in % of costs, which to be inserted in section templates or to be as a separate file in the package for application.	Please be aware that the 3rd call for proposals is a two-steps call, for which the Expressions of Interest (corresponding to Step 1) and the full Application form (corresponding to Step 2) will be submitted online, through the programme electronic monitoring system called e-MS. The budget will be filled in e-MS, according to the rules established in the applicant pack.
AF.6	At “deliverables” section, do we have to list all technical specifications and permits for all the equipment, even for the ones that are on the list of ceilings, in Annex D?		All the technical specifications for all the equipment have to be listed in section “Deliverables” in case they are based on three offers or an independent evaluation of the cost. Please pay attention that the technical specifications should be relevant to the needs for your project activities and the same as provided in the offers or in the independent evaluation. As regards the equipment that is on the list of ceilings, there is no need the technical specifications to be listed, but in the description of the equipment it should be clearly mentioned that it is based on the Annex D. List of Ceilings.

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<p>AF.7</p>	<p>В рамките на меките проекти разходите за закупуване на оборудване не могат да бъдат надвишават 50 % от общата стойност на целия допустим бюджет на проекта.</p> <p>1.1. Това включва, както финансирането от ЕФРР, така и националното съфинансиране по проекта, нали така?</p> <p>1.2. Изискването за не повече от 50 % само за общата стойност на целия бюджет на проекта ли се отнася? Или изискването за не повече от 50 % се отнася и за отделните бюджети на отделните партньори по проекта?</p> <p>Пример: Обща стойност на проекта: 480 000 евро. Максимален бюджет за оборудване: 240 000 евро. Бюджет на Партньор 2: 190 000 евро.</p> <p>Може ли в бюджета на партньор 2 например да имаме разходи за оборудване, които са на стойност 100 000 евро, което е повече от 50 % от стойността на бюджета на партньор 2, но е по-малко от 50 % от стойността на общия допустим бюджет на целия проект?</p>	<p>1. Within a soft project the costs for purchase of equipment cannot exceed 50% from the total value of the entire eligible budget of the project.</p> <p>1.1 Which includes the financing from the ERDF as well as the national co - financing, right?</p> <p>1.2 Does the requirement of no more than 50% refer only to the total value of the project budget? Or the requirement of no more than 50% refers to the separate budgets of the project partners as well?</p> <p>For example: Total value of the project: 480 000 euro Maximum budget for equipment: 240 000 euro Budget of Partner 2: 190 000 euro Can we have, within the Partner 2 budget, for example, expenditures for equipment for the worth of 100 000 euro which is more than 50 % from the value of Partners' 2 budget but it is less than 50% from the total eligible budget of the entire project?</p>	<p>Please be informed that the equipment purchase threshold of 50% for soft projects is applied to the total eligible value of the project.</p>
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AF.8	<p>В рамките на мек проект, изискването за не повече от 15% разходи за персонал (респективно 4,5 % за административни разходи) от изчислителната база само за общия бюджет на проекта ли се отнася, или се отнася и за отделните бюджети на партньорите по проекта?</p> <p>Пример: Обща стойност на проекта: 480 000 евро. Разходи за персонал за целия проект: 72 000 евро (15 % от 480 000 евро). Бюджет на Партньор 2: 190 000 евро. Разходи за персонал в бюджета на Партньор 2: Максимум 28 500 евро (15% от 190 000 евро) ли трябва бъдат или може да бъдат и повече?</p>	<p>Within a soft project the requirement of no more than 15% for staff costs (respectively, 4.5% for administration costs) from the calculation basis refers only to the total project budget or does it refer to the separate partner budgets as well?</p> <p>For example: Total value of the project: 480 000 euro Staff costs for the entire project: 72 000 euro (15% from 480 000 euro) Budget of Partner 2: 190 000 euro Staff costs within the budget of Partner 2: Maximum 28 500 euro (15% from 190 000 euro). Should that be the amount or can it be more than 28 500 euro?</p>	<p>Please note that the percentage of flat rate (15% for staff cost and 4.5% for office and administrative costs) is applied on the calculation basis which consist of the following eligible direct costs - Travel and accommodation, External expertise and services, Equipment, Infrastructure and works - for each partner.</p>
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AF.9	<p>Как се формира класирането на проектите след като приключи оценката на втора фаза. Събират се оценките от фаза 1 (заявление за интерес) и фаза 2 (пълна апликационна форма). Или се взема предвид оценката само от фаза 2 (пълна апликационна форма)?</p>	<p>How is formed the ranking of the projects after completion of the evaluation of phase two? To the score from phase 1 (expression of interest) will be added the score from phase 2 (full application form) or under consideration will be taken only the score from phase 2 (full application form)?</p>	<p>In relation to the ranking of projects the Guide states that: “The projects are pre-ranked in descending order according to the score awarded and, taking into consideration also the contribution to Programme indicators (output and result), grouped into two categories: 1. projects proposed for financing; 2. projects proposed for rejection. The contribution to Programme indicators (output and result) shall be taken into consideration at selection. After the pre-ranking, the projects are forwarded to the Monitoring Committee, which selects the projects for financing and approves the list of rejected projects.” Also, please note that according to Applicant’s Guide, in order to be considered for financing, the applications must respect the administrative and eligibility criteria and receive at least 60 points at the technical and financial evaluation. The evaluation shall be performed according to the criteria set within Annex C - Evaluation Grids of the Application Form. The score awarded is the result of the evaluation process of the full application form in phase 2.</p>
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AF.10	<p>In urma evaluarii de catre experti s-a constatat ca banii nu sunt suficienti pentru ambele monumente istorice, prin urmare pentru a folosi cu maxima eficienta fondurile, va propunem sa acceptati modificarea obiectivelor proiectului in sensul renovarii si restaurarii complete a unui singur monument, pentru cealalta biserică urmand a se incerca obtinerea de fonduri din alte programe, in scopul includerii si acesteia in circuitul turistic, asa cum a fost gandit initial proiectul.</p>	<p>After a rigorous expertize we found that the amount that was estimated in first place won't be enough for both historical monuments, so to maximally use the funds, we propose you to accept the modification of the project's objectives for the renovation and complete restoration of a single monument, as for the other church we will try to obtain funds from other programs, in order to include it in the touristic circuit, as was the case in the original project.</p>	<p>According to the provisions of the Applicant's Guide and its Annexes (Annex M - e-MS Manual for applicants - call 2_step 2) the fields that have been already filled in during phase 1 can be amended only if necessary and in case of unforeseen events with provided duly justification. In this regard, you can propose for renovation and complete restoration of only one single monument by duly justifying the reasons for the decision taken. However, please be aware that based on the information provided by you in the first step your EoI has been assessed and recommended for step 2. Therefore, the information cannot be deleted or added without having a dully justification of what imposed the modification proposed.</p>
AF.11	<p>We are preparing a project, where only the Bulgarian partner has an infrastructure component. The Romanian partner participates with soft activities. According to the rules of the programme, the project is considered hard, because more than half of its total budget will be used for the construction works"hard" projects (projects with works components or involving investments with a concrete impact to the cross-border area or which grants more than half of its total eligible budget to purchase of equipment)."</p> <p>Please clarify in this case how do we have to budget the staff costs and the office administration costs of the Romanian partner (who does not have an infrastructure component), because we have to select manually the percentage in the EMS system:</p> <ul style="list-style-type: none"> § Staff costs: as a fix flat rate of 15% for soft projects or 5% for hard projects § Office administration costs: as a fix flat-rate of 4.5 % for soft projects or and 1% for hard projects 		<p>In accordance with the provisions of the Applicant's Guide, a hard project is a "Project that has an investment/works component or which grants more than half of its total eligible budget for the purchase of equipment", as you yourself mentioned within the e-mail.</p> <p>Therefore, having in mind that your project is hard (considering the work component of the Bulgarian partner) the flat rate that will be applied for both the project beneficiaries is 5% for staff costs and 1% for office and administrative costs. Please be informed that although the Romanian partner does not have a work component, still the fixed flat rate for staff costs and office and administrative costs will be applied as for the hard project.</p>
<u>Eligibility of expenditures</u>			

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EE.1	Can the general management of the project be externalized and thus the manager of the project be an external expert.		Please be informed that you can externalize the project management according to the provisions of the Applicant's Guide and its annexes.
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<p>EE.2</p>	<p>Va rog sa ne ajutati cu urmatoarele clarificari:</p> <ul style="list-style-type: none"> - Pentru dezvoltarea unei aplicatii web based, va rog sa ne spuneti care este perioada pentru care trebuie asigurata mentenanta? - Mentenanta este eligibila? - Daca includem in cererea de finanatare si mentenanta aferenta aplicatiei, in momentul in care se deruleaza procedura de achizitie, este necesara spargere pe cele 2 componente (dezvoltare, respectiv mentenanta)? 	<p>Please help us with the following clarifications:</p> <ul style="list-style-type: none"> - Can you please tell us what should be the ensured maintenance period for a developed web based application? - Is the maintenance eligible? - If the maintenance is included within the application form, should the procurement procedure be separated in two (development and maintenance) when launched. 	<ol style="list-style-type: none"> 1. Please bear in mind when foreseeing the maintenance period of the web based application, that you should consider the maintenance of the respective project output for the entire sustainability period of the project as well. The Partnership is responsible for ownership and further maintenance and use of the outputs and results after project duration has ended. 2. Regarding the second question, please note that the maintenance costs for the respective web -based application is indicated in the List of eligible expenditures as an eligible cost. However, bear in mind that only the costs for maintenance services provided during the project implementation period (and paid out at the latest in two months after the end of the project implementation period, but no later than 31.12.2023) are eligible and can be reimbursed by the Programme. The costs for ensuring the sustainability of the project outputs and results is the obligation of the beneficiaries. 3. We cannot give you a prior opinion regarding a possible division of the web based application and associated maintenance during procurement process. The object of the contract, estimated value and applicable procurement procedure should be determined by the beneficiary considering the applicable legislation in force. Anyway, the way the public procurement will be carried out is an implementation-related issue, which has no implications for the description of the services (or equipment or works) at this stage, as there is no automatic correspondence between the items presented in the Application Form and the contracts to be awarded afterwards in the stage of implementation. At this point we would recommend that the costs for development and maintenance are separately estimated and justified (by providing evidence of the market price) so that their compliance with the eligibility requirements for sound financial management can be properly assessed.
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EE.3	Is it possible part of the project management of the project to be external? For example, the idea is Project manager and project accountant to be staff of the applicant, the other positions to be external management, which would be assigned through contract with external subcontractor.		According to Annex E. List of eligible expenditures, both “Staff costs” and “External expertise and services costs”, represent eligible expenditures within the third call for proposals for the Interreg V-A Ro-Bg Programme. In this regard, the project management can be externalized in accordance with provisions of the Applicant’s Guide and its annexes.
EE.4	If the system uses flat rate for staff cost, but one partner wants to externalize consultancy service for project management, is eligible to externalize consultancy services and also to keep the flat rate for staff cost?		Please be informed that, according to Annex E. List of eligible expenditures, both “Staff costs” and “External expertise and services costs”, represent eligible expenditures within the third call for proposals for the Interreg V-A Ro-Bg Programme. In this regard, the project management can be externalized in accordance with provisions of the Applicant’s Guide and its annexes.
EE.5	<p>Va rog sa imi spuneti daca este eligibila dezvoltarea unei aplicatii web-based pentru telefoane mobile?</p> <p>Am vazut in lista cu plafonarea cheltuielilor eligibile ca apare doar "Realizare pagina web si platforma online", iar in Lista cheltuielilor eligibile apare "a) IT systems and website development, modifications and updates". Poate fi incadrata aici? La ce anume se refera IT systems?</p>	<p>Please tell me if the development of a web-based application for mobile phones is eligible?</p> <p>I have seen in the list of eligible expenditures that only "Creating the web page and the online platform" appears, and in the List of eligible expenditures it appears "a) IT systems and website development, modifications and updates". Can it be framed here? What does IT systems mean?</p>	In regard to your question, please be informed that expenditures related to the development of a web-based application for mobile phones can be considered as eligible if it contributes to the achievement of the project objective and indicators. In case the service is not found in the list of ceilings, please be aware that according to the Applicant’s Guide provisions the “projects must submit evidence about the market price of that particular item (either 3 offers from operators well-known on the market - print-screens from websites of such operators are accepted, prints from national systems on public procurements are accepted - or an independent evaluation of the cost of that particular item)”.
EE.6	<p>According to the Applicant’s guide, page 36 “In case one item is not found in Annex D, the projects must submit.....or an independent evaluation of the cost of that particular item.”</p> <p>Please confirm that the designer of the Technical design is independent evaluator.</p>		In regard to your question related to presenting of an independent evaluation of a cost of an item, we would like to inform you that the designer of the Technical design may be considered as independent evaluator in case the respective person has the necessary competences and experience in elaboration of technical documentation.

Applicant’s Guide

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AG.1	I would like to ask you if it is possible to have additional partner joined to a project, selected for development at phase 2.		According to the Applicant Guide - Annex M, the partnerships can be modified in phase 2 only in case of unforeseen events and with duly justification. In this case, annexes 1-6 to the Expression of Interests (step 1) must be uploaded in the system and will be subject of administrative and eligibility check. Information regarding this aspect is included in the Applicant's Guide, Annex M (http://www.interregrobg.eu/en/calls-for-proposals/open-calls.html).
AG.2	Regarding the requirements for submission of technical documentation needed for investment projects under V-A Romania-Bulgaria Programme, third Call for Proposals, second phase, please specify the following: On page 42 (Section i. How to fill in Annexes, Annex (es) 2 to the Application Form - Feasibility studies / equivalent technical documents) it is written that <i>"...During evaluation, translations of certain elements may be required"</i> . Considering this, will you accept for the needs of the application translation in English only of the following: Bill of Quantities and summary of the Investment design , signed by the Applicant?		No, translation of any of the respective annexes may be requested by the assessors, if considered necessary.

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AG.3	<p>Представеният от нас проект само от два партньора по приоритетна ос 1.1 бе одобрен за подаване на АФ във фаза 2. Междувременно, нашият партньор получи финансиране за реконструкцията на същия пътен участък и декларираниите от нас обстоятелства в Анекс А.EOI 1 в частта, че финансовата подкрепа от Програмата е необходима за изпълнението на проекта стават неприложими. Това налага смяна на партньора. Същевременно, поради наличие на краен срок, ние не сме в състояние да осигурим партньор с готова документация за реконструкция на пътен участък. Нашият въпрос е дали е допустимо по правилата на програмата да подменим партньора с нов, който да участва само с меките мерки, предвидени за изпълнение в подаденото предложение във фаза 1, като се има предвид, че бюджета предвиден за партньора бе 25% от целия бюджет, а сега ще се намали още повече.</p>	<p>Our project submitted by only two partners under Priority Axis 1.1 was approved for Phase 2 submission. In the meantime our partner received funding for the reconstruction of the same road section and the circumstances that we declared in Annex A.EOI 1 in the part that the financial support from the Program is necessary for the implementation of the project become inapplicable. This requires a change of partner. At the same time, due to a deadline, we are unable to provide a partner with ready documentation for roadside reconstruction. Our question is whether it is permissible under the program rules to replace the partner with a new one, who to take part only with the soft measures, foreseen for implementation in the phase 1 submission, given that the budget provided for the partner was 25% of the total budget, and now it will be further reduced.</p>	<p>In accordance with provision of AG, partnership “can be modified in phase two only in case of unforeseen events and with duly justification”. Regarding second question, please be aware that only AWG can decide on the eligibility of applicants and actions, based on the submitted full application form via e-MS.</p>
AG.4	<p>In section i. How to fill in Annexes, Annex(es) 2 to the Application Form - Feasibility studies / equivalent technical documents, page 42 of the Guidelines for Application, it is stated: “...During evaluation, translations of certain elements may be required” 1 Considering the above, please confirm that for the application phase it is not required to translate into English the Detailed Bill of Quantities, the Explanatory notes and the graphical parts under all parts of the design, which means: they can be submitted in either Bulgarian or Romanian Language and this will be accepted by the Evaluation Committee; 2 Please, specify the certain element of the investment design, which may be required during evaluation, and give more information in what cases such translation will be required.</p>		<p>Please be informed that translation of any of the respective annexes may be requested by the assessors, if considered necessary.</p>

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<p>AG.5</p>	<p>In section i. How to fill in Annexes, Annex 5 to the Expression of Interest - Declarations of commitment, page 41 of the Guidelines for Application, it is stated: “...a Decision of Local Council regarding the project development and implementation has to be provided as well during the pre-contractual phase.”</p> <p>Considering the above, please, conform that:</p> <p>1: the Decision of Local Council regarding the project development and implementation must not be submitted in the application phase and it will be needed only in case of approval of the project, before signing of the Grant contract?</p> <p>2: If the Decision of Local Council regarding the project development and implementation should be submitted in case of approval of the project, before signing of the Grant contract, when should it be issued (before the date of the application 16.10.2017 or after approval of the project proposal by the Evaluation Committee?)</p>		<p>Please be aware that during phase 1 - submission of Expressions of Interest a declaration had to be submitted (Declaration of Commitment) and the actual document (decision of Local Council) will be submitted in the pre-contractual phase.</p>
<p>AG.6</p>	<p>Във връзка с кандидатстване на община по третата покана за подаване на проектни предложения по програма Interreg V-A Romania- Bulgaria и подготовка на пълни проектни предложения (step 2), възникна следния въпрос: В Ръководството за кандидатстване за трета покана, на стр. 44 е описано как да бъде попълнено/подготвено Annex(es) 2 to the Application Form - Feasibility studies / equivalent technical documents, като никъде не е разписано, дали трябва да бъде представен превод на английски език. В текста е описано че „По време на оценяването, могат да се изискват преводи на някои елементи“. В такъв случай Annex(es) 2 to the Application Form - Feasibility studies / equivalent technical documents, нужно ли е да бъде представен на английски език?</p>	<p>Regarding the application of a municipality within the third call for proposals under the Interreg V-A Romania - Bulgaria Programme and the preparation of the full application forms (step 2) the following question has arisen: Within the Guide for the third call, on page 44 it is described how Annex (es) 2 to the Application Form - Feasibility Studies/Equivalent technical documents should be filled in/prepared but it is not mentioned if an English translation should be submitted also. Within the text it is said that “During evaluation, translations of certain elements may be required.”. In this case, is it necessary Annex (es) 2 to the Application Form - Feasibility Studies/Equivalent technical documents to be submitted in English language?</p>	<p>No, translation of certain elements of Annex 2 to the Application Form - Feasibility studies / equivalent technical documents may be requested by the assessors, if considered necessary.</p>

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AG.7	<p>In the Guide for the third call for proposals there is no indicative date for signing contracts with the beneficiaries who will be selected in the end of second phase. This creates confusion when fixing the exact dates for the imitation of the project.</p> <p>1. What is the indicative date to sign the contracts with the beneficiaries?</p> <p>2. If a delay is not caused by the fault of the beneficiaries, will the JS automatically extend the duration or should we try to foresee these circumstances?</p>		<p>The project duration will remain the same as the one foreseen by you within the Application form (as period of months). The project implementation period itself will start the day after the date when the contract becomes effective and this is the start date for calculating the implementation period. However, you do have the right to make expenditures immediately after the MC decision of selecting you project (full application form). Although the system inquires on precise start and end dates, relevant for signing the contract will be the period you've estimated (eg: 18 months) and not the date you have indicated in the E-MS. The start date will be, as mentioned before, the actual date of signing the contract. Therefore, even if the actual date of signing is later than the one you have estimated, the project duration actually remains unchanged.</p> <p>As regards the date for signing the financing contract with a beneficiary, please be informed that it will be established after the following stages will be completed: evaluation process, decision of the Monitoring Committee for financing the project and contracting phase. This data will be updated in contracting stage. The beneficiaries will be dully informed in the contracting phase, when to update the start and end date of the project.</p>
AG.8	<p>According to the Applicant's Guidelines: "In case of participation of Bulgarian municipalities a Decision of Local Council regarding the project development and implementation has to be provided as well during the pre-contractual phase." Please specify when the decision should be dated - before the submission of the AF or before pre-contracting after selection? Should the Local Council issue two separate decisions - one for development before submission of AF and one for implementation before contracting?</p>		<p>There are no provisions within the AG related to the date of issuing of the Decision of Local Council. Therefore, the decision can be annexed to the full application form (if available at this stage), but if no, the latest during the pre-contractual phase.</p>

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AG.9	In the Call for proposals in 2015, a traffic study was required to be submitted for transport projects. Is it still required in the 3rd call for proposals and if that is the case, is it referred to by a different name, since the phrase "traffic study" is not mentioned anywhere in the Applicant's Guide for the 3rd call?		According to the provisions of the Applicant's Guide, a Traffic Study is not requested at this stage, however please bear in mind that during the evaluation phase, the evaluators may ask for supplementary documentation, in order to clarify certain aspects.
AG.10	In situatia in care este necesara inlocuirea unui partener din proiect, avem nevoie de o aprobare prealabila a eligibilitatii acestuia? Trebuie facut vreun demers inainte de depunerea cererii de finantare (pasul 2)? Sau facem inlocuirea lui, refacem anexele aferente depuse in etapa 1 si evaluarea eligibilitatii lui se face in cadrul etapei a 2a (evaluarea intregii cereri de finantare).	In case it is necessary to replace a partner in the project, do we need a prior approval of his eligibility? Should it be made any action before submitting the application form (step 2)? Or, we make the replacement, revise the respective annexes submitted in the first stage and the evaluation of its eligibility should be made during the 2nd stage (evaluation of the full application form).	Please be aware that in accordance with the provisions of the AG, partnerships "can be modified in phase two only in case of unforeseen events and with duly justification". In case the replacement of the partner is inevitable, the annexes 1-6 to the Expression of Interests (step 1) must be uploaded in the system for the new partner and will be subject of administrative and eligibility check. In addition, please note that only AWG can decide on the eligibility of applicants and actions, based on the submitted full application form via the e-MS.
AG.11	Following the refusal of the Council of Ministers from Bulgaria to support the participation of a District Administration in a project and given the possibility in e-MS Manual to modify the section B in case of unforeseen events, the modification concerns the Lead partner which is District Administration, what steps technically have to be done - may we use the same acronym and the same account, if the area, the results and the indicators for the project, as well as the final end users and the final beneficiary are not changed?		In accordance with the provisions of the AG, partnerships "can be modified in phase two only in case of unforeseen events and with duly justification". In case the replacement of the partner is inevitable, the annexes 1-6 to the Expression of Interests (step 1) must be uploaded in the system for the new partner and will be subject of administrative and eligibility check. In addition, please note that only AWG can decide on the eligibility of applicants and actions, based on the submitted full application form via the e-MS. In case the account which submitted the EoI needs to be changed, this could be done if the beneficiaries request this modification.

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<p>AG.12</p>	<p>La momentul depunerii proiectului, biserica, desi nu detinea acte de proprietatea, se gasea in administrarea comunei, ca obiectiv de cult, a carei intretinere si reparatii curente era sustinuta din bugetul local.</p> <p>Dupa selecarea ideilor de proiecte al celui de-al treilea call, Parohia a obtinut actele de proprietate asupra bisericii din sat. In acest caz, Parohia poate intra ca partener in proiect, fiind beneficiara directa a lucrarilor de renovare si restaurare, comuna sustinand in continuare financiar conform prevederilor legale activitatile legate de culte? Prin urmare, comuna va suporta in continuare cofinantarea pentru partea romana din proiect.</p>	<p>At the time of the submission of the project, the Church, although it did not own property documents, was in the administration of the commune, according to the law, as a public utility objective, whose maintenance and repair was supported by the local budget.</p> <p>After the third call, the Parish obtained the ownership documents of the church in the village. So, at this time, the Parish can be a project partner, being the direct beneficiary of the renovation and restoration works, the commune is still supporting financially the activities related to the cults according to the legal provisions? Therefore, the commune will continue to support the co-financing for the Romanian part of the project.</p>	<p>In accordance with the provisions of the Applicant's Guide, Annex M, the partnerships can be modified in phase 2 only in case of unforeseen events and with duly justification. In this case, annexes 1-6 to the Expression of Interests (step 1) must be uploaded in the system and will be subject of administrative and eligibility check. Information regarding this aspect is included in the Applicant's Guide, Annex M (http://www.interregrobg.eu/en/calls-for-proposals/open-calls.html).</p> <p><u>Please be aware that only the Assessment Working Group can decide on the eligibility of applicants and actions, based on the submitted full application form via e-MS.</u></p>
<p>AG.13</p>	<p>We have a technical document - investment design (project) - with date of elaboration 10.2014. In the Applicant's Guide for the Third Call for proposals, on p. 45, it is stated that "The Feasibility Study or equivalent technical documents should not have been elaborated or updated more than three years before the deadline for the submission of the project proposal (the document must bear the date of elaboration/revision)." In continuation of the question that was asked regarding this matter during the Info day in Pleven on 21st of September 2017, could you please confirm in writing that in this case 10.2014 will be considered as 31.10.2014 so that we meet the deadline requirements?</p>		<p>In regard to your question related to validity of technical documents at the moment of submission of the full application form, please be informed that your technical documentation, elaborated in October 2014 meets the deadline requirements for not being elaborated or updated with more than three years before the deadline for the submission of the project proposal, as the Applicant's Guide provides.</p>

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AG.14	<p>According to the provisions of the Applicant Guide published for the third Call for proposals launched under Interreg V A Romania-Bulgaria Programme, when estimating the value of the equipments to be purchased, by using 3 offers, its average should be calculated at the Inforeuro exchange rate from the month of the deadline for the second step.</p> <p>Having regard to this specific provisions mentioned above, please specify us if the same rule applies for the prices/expenses mentioned within the technical documentation to be submitted together with the Application form (second step) e.g. DALI or feasibility study. More specifically, I mean to the need of use the Inforeuro exchange rate from the month of the deadline for the second step for the conversion of the respective sum which are included within the technical documentation.</p>		<p>The provision of the Applicant's Guide that you mentioned regarding the utilization of the Inforeuro exchange rate is the only such provision within the guide and applies strictly to the special situation of budgetary provisions based on 3 offers. Therefore, no such requests are made in relation with the preparation of the technical documentation (SF, DALI, PT, preliminary design, etc.) and no such exchange rate is imposed by the Programme in this regard.</p> <p>Nevertheless, we recommend you to take all measures in order to ensure an accurate budget estimation, as in case you are using an exchange rate that doesn't reflect the current situation, the risk to have problems further on caused by the exchange rate differences is considerably increased (for example, if you are using a Feasibility study elaborated in December 2014 - as the Applicant's guide allow submission of documents no older than 3 years - with an exchange rate of around 4.41 Lei for 1 Euro, compared with the current exchange rate of around 4.59 Lei for 1 Euro).</p>
Annexes			
A.1	<p>Във връзка с кандидатстването на община по третата покана за подаване на проектни предложения по програма Interreg V-A Romania-Bulgaria и подготовка на пълни проектни предложения (step 2) и по-точно изготвяне на проекти в идейна фаза, моля да ни отговорите дали е необходимо количествено-стойностната сметка да е подробна или да е по окрупнени показатели. В идейната фаза е трудно изготвянето на подробна КСС. Окрупнената КСС може да бъде прецизирана и детайлизирана при изготвянето на инвестиционните проекти в работна фаза.</p>	<p>Regarding the application of a municipality for the third call for project proposals under the Interreg V-A Romania-Bulgaria Programme and the preparation of the complete project proposals (step 2) and more precisely project preparation in the conceptual phase, please answer whether it is necessary the bill of quantities and values to be detailed or it can be based on consolidated indicators. In the design phase, it is difficult to produce a detailed Bill of Q&V. The consolidated Bill of Q&V can be refined and detailed in the preparation of the investment projects in the working phase.</p>	<p>According to the provisions of the Applicant's Guide, section II.3 How to apply for funding, i. How to fill in Annexes: "Annex (es) 2 to the Application Form - Feasibility studies / equivalent technical documents (only for investment projects) will be annexed to the Application Form. For Romanian beneficiaries it should be annexed: feasibility study for new investments/DALI plus energy audit plus technical expertise for upgrading/reconstruction. For Bulgarian beneficiaries it should be annexed: preliminary design (including estimation of bill of quantities and values) or technical design.</p>

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A.2	<p>Our project is for development of a road local infrastructure - streets in RO municipality and municipal road in BG municipality, and our understanding is that a Cost benefit analysis <u>is not required</u> for our project - is that right?</p>		<p>According to the provisions of the Applicant's Guide, the Cost-Benefit Analysis is mandatory for all applications including infrastructure/investments generating any revenues as it is an evaluation instrument regarding the advantages of the investments from the point of view of all interested target groups, on the basis of the monetary values for all positive and negative consequences of the investment. In regard to the investment projects related to risk prevention and development of local road infrastructure the Cost benefit analysis is not required.</p>
A.3	<p>Referitor la anexele ce trebuie atasate cererii: in cazul in care proiectul prevede doar achizitia de echipamente mai precis piese de mobilier urban si amplasarea lor pe trasee turistice, deci nu intra sub incidenta cadrului legal care prevede necesitatea unui SF/DALI, mai este necesar sa atasam o Lista de cantitati si costuri, eventual cu un Plan de amplasament? Daca da, este suficient sa fie realizate aceste documente de catre Solicitant (Primarie) sau trebuie realizate de un furnizor independent din afara aparatului administrativ al Primariei?</p>	<p>In regard to the annexes which should be attached to the application form: in case in which the project foresees only the purchase equipment and more precisely, pieces of urban furniture and their positioning on tourist routes, therefore it does not fall within the legal framework for which is required Feasibility Study/DALI, is it still necessary to be presented a list of quantities and values, eventually together with a Positioning plan. If, yes, will it be enough this documents to be elaborated by the applicant (City Hall) or it should they be elaborated by an independent supplier from outside of the City Hall Administration.</p>	<p>The Applicant's Guide states that: "the works/investments, for which the national legislation does not provide for the elaboration of a Feasibility Study/DALI or investment design, the applicants, should submit a detailed Bill of Quantities and Costs accompanied by the plans and measurements of the object of intervention, used for estimating the necessary works and costs. If Bills of Quantities not provided, one clarification may be requested...".</p>

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A.4	<p>Referitor la 2 Studii de Fezabilitate intocmite in anul 2015, privind imbunatatirea utilizarii durabile a patrimoniului natural si a resurselor precum si a patrimoniului cultural, in cadrul Masurii 2 - O regiune verde.</p> <p>Astfel intrucat proiectarea s-a efectuat in anul 2015 - conform HG 28/2008, va rog sa ne precizati daca acestea trebuie sa fie actualizate conform HG 907/2017.</p>	<p>Two Feasibility Studies which were elaborated in 2015 regarding the improvement of the sustainable use of natural heritage and resources, as well as cultural heritage, under the priority axis 2 - A green regions. Since the design was done in 2015 - according to GD 28/2008, please let us know if they need to be updated according to GD 907/2017.</p>	<p>The Applicant's guide foresee that the feasibility studies or the equivalent technical documents should not have been elaborated or updated more than three years before the deadline for the submission of the project proposal (the document must bear the date of elaboration/revision). Of course, it is mandatory to observe the national relevant legislation in elaboration / revision of the abovementioned documentation. In this regard, observing the GD no. 907/2016 is mandatory, as GD no. 28/2008 is no longer in force. Still, in case your situation can be framed within the exceptions foreseen by article. 15, para. 1 of the GD no. 907/2016, than the provisions of GD no. 28/2008 will still apply.</p>
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A.5	<p>In section i. How to fill in Annexes, Annex(es) 2 to the Application Form - Feasibility studies / equivalent technical documents, page 42 of the Guidelines for Application, it is stated:</p> <p>“...The works/investments, for which the national legislation does not provide for the elaboration of a Feasibility Study/DALI or investment design, the applicants should submit a detailed Bill of Quantities and Costs accompanied by the plans and measurements of the object of intervention, used for estimating the necessary works and costs.”</p> <p>On the other hand, in section III Pre-Contractual conditions, page 49, it is written:</p> <p>“...Legal agreements/ approvals related to Annex 2, which are subject of conditioning the selection; Energetic audit of the buildings, by exception also have to be submitted the latest within this phase.”</p> <p>Considering the above, please confirm:</p> <p>1 that by Energetic audit of the buildings, you mean the DALI plus energy audit plus technical expertise for upgrading/reconstruction, required by the Romanian Beneficiaries;</p> <p>2 If for the investment (initiated by the Bulgarian partner), the national legislation does not provide for elaboration of investment design, the elaboration of energy audit is not required neither in the Application phase (deadline 16.10.2017), nor in the Precontractual phase’.</p>	<p>In accordance with the provisions of the Applicant’s Guide, “for Bulgarian beneficiaries it should be annexed: preliminary design (including estimation of bill of quantities and values) or technical design” and “for Romanian beneficiaries it should be annexed: feasibility study for new investments/DALI plus energy audit plus technical expertise for upgrading/reconstruction”.</p> <p>Also, according to the same document “The elaboration and approval of the feasibility studies or equivalent technical documents must observe the national provisions in this matter (see Annex L Relevant national and EU legislation)”.</p>
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A.6	In by any case the feasibility study that will form the basis of the financing application is elaborated in September, 2015 and the proposed solutions do not change by updating it, in order to be in accordance with the provisions of the Financing Guide, the agreements obtained at the date of elaboration of the study are valid? We here refer especially to the agreements issued by the Ministry of Culture, which is not valid but in which it is clearly stated that it is granted "FAVORABLE OPINION" for the presented documentation, with the following recommendations.... "		The Applicant's guide foresee that the feasibility studies or the equivalent technical documents should not have been elaborated or updated more than three years before the deadline for the submission of the project proposal (the document must bear the date of elaboration/revision). In regard to the agreements, part of the technical documentation, please be informed that the documents should observe the conditions of legality and validity according to the national relevant legislation in force.
A.7	Is there a Programme - approved template of the "Declaration on the right of property/ concession/ administration/ rent/ loan on the land and/or building" which has to be attached to the AF or applicants shall compose the declaration in free text?		With reference to your first question, please be informed that within the Applicant's Guide and its annexes there is no such template for declaration. The respective Declaration is to be submitted during pre-contractual phase.
A.8	Regarding translation of annexes such as support letters, offers, etc. is it obligatory to provide and English translation if the documents are issued in Bulgarian or Romanian?		According to the provisions of the Applicant's Guide only Annex(es) 2 to the Application Form - Feasibility studies / equivalent technical documents could be submitted in Bulgarian or Romanian language, still translation of specific elements can be requested if considered necessary. Translation in EN for the rest of the Annexes issued in other language than EN is mandatory. Therefore, the English translation of annexes such as support letters, offers etc. has to be provided.

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A.9	<p>Am vazut ca analiza cost beneficiu se realizeaza pentru proiectele de investitii (cu exceptia celor legate de prevenirea riscurilor și dezvoltarea infrastructurii rutiere locale). Achizitionarea a doua infochioscuri reprezinta o investitie. Asta inseamna ca trebuie sa facem analiza cost beneficiu? Va rog sa ne clarificati termenul de investitie, pe acest apel.</p>	<p>I have seen that the Cost Benefit Analysis is made for investment projects (with the exception of those for risk prevention and development of local road infrastructure). The purchase of two info kiosks represents an investment. Does this mean that a Cost Benefit Analysis should be elaborated? Please, clarify the term of investment for this call for proposals.</p>	<p>According to the provisions of the Applicant's Guide:</p> <ol style="list-style-type: none"> 1. Investment project - A project whose results involve the achievement of an objective by investing capital, which means that their main component is to carry out a work, without excluding the procurement of services (as consultancy or technical assistance) or goods (procurement of necessary equipment for the respective objective) related to the respective objective. 2. Cost Benefit Analysis is mandatory for all applications including infrastructure/ investments generating any revenues as it is an evaluation instrument regarding the advantages of the investments from the point of view of all interested target groups, on the basis of the monetary values for all positive and negative consequences of the investment.
A.10	<p>Is there available an updated guideline, list of ceilings and a modified Annex M, as you announced after the CM decision on 2nd of August? If yes, can you please help us with a link?</p>		<p>The updated Applicant's package including the Applicant's Guide, Annex D. List of Ceilings and Annex M. E-MS manual for applicants, was uploaded on 03.08.2017 on the programme website www.interregrobg.eu in section "Calls for proposals"/"Open calls" available at the following link: http://www.interregrobg.eu/en/calls-for-proposals/open-calls.html.</p>

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A.11	<p>In vederea continuarii proiectului, pentru transmiterea cererii de finantare complete, va rugam sa ne precizati daca:</p> <ul style="list-style-type: none"> • in calitate de proprietar (administrator) al imobilului pe care se va construi cladirea, B2 poate sa fie responsabil cu intocmirea analizei cost-beneficiu privind investitia, precum si cu intocmirea caietului de sarcini si derularea procedurii de achizitie de servicii de realizare a studiului de fezabilitate pentru proiectul de investitii. Aceasta activitate de realizarea a studiului de fezabilitate va fi responsabilitatea B2, din comisia de evaluare a ofertelor facand parte si reprezentanti ai LB; • studiul de fezabilitate realizat de catre B2 pentru obiectivul de investitii mai sus mentionat poate servi drept baza (tehnica, economica si financiara) pentru realizarea proiectului tehnic si al executiei lucrarii de catre liderul beneficiar. Activitatea privind realizarea proiectului tehnic si executia lucrarii va fi responsabilitatea LB, din comisia de evaluare a ofertelor facand parte si reprezentanti ai B2 si se va desfasura dupa ce LB va deveni administrator al imobilului. 	<p>With reference to the continuation of the project, submission of full application form, please let us know if:</p> <ul style="list-style-type: none"> • the B2, in its' capacity of owner of the property where the building will be constructed, can be responsible for the elaboration of the Cost - Benefit Analysis regarding the investment, as well as for drawing up the specifications and carrying out the procedure for the acquisition of services for the elaboration of the feasibility study for the investment project. For the activity of elaboration of the feasibility study responsible will be Beneficiary 2 and within the commission for evaluation of offers there will be representatives of the Lead Beneficiary; • the feasibility study, elaborated by Beneficiary 2 for the above mentioned object of investment can serve as the basis (technical, economic and financial) for the technical project and the execution of the works by the Lead Beneficiary. The activity of elaboration of the technical project and execution of works will be the responsibility of the Lead Beneficiary, within the commission for evaluation of offers, being included representatives of Beneficiary 2 and will be carried out after the LB will be the administrator of the property. 	<p>Please be informed that according to the provisions of the Applicant's Guide:</p> <ul style="list-style-type: none"> • The Cost benefit analysis is not required for investment projects related to risk prevention and development of local road infrastructure. • For investment projects, the Documents certifying the right of property/ concession/ administration/ rent/ loan on the land and/or building and English translation (if issued in other language than English) will be presented in the pre-contracting phase, at the latest in one month after selection. In case the documents are not presented in the deadline, the Managing Authority may decide to reject the projects. When submitting the application form, the LB will declare that the partners have the necessary rights (see above) on the land and/or building. For investment projects, the applicants must prove during pre-contractual phase they hold a right under the property law over the land and/or building by the following documents: The applicant is the owner of the land and/or building: for public authorities: <ul style="list-style-type: none"> - the legal act (e.g. government decision, law, government ordinance, decision of local counties, Council of Ministers Decrees etc.) stating the public property on the land and/or building; - documents related to the registration of property of the respective applicant on the land and/or building in the relevant public registers. The applicant has received the land and/or building in concession or holds any other right under the property law: for public authorities: <ul style="list-style-type: none"> - the legal act (e.g. government decision, law, government ordinance, decision of local counties, contracts etc.) proving the concession or the real property right; it must be proved that the duration of the concession or the real property right of the land is in line with the provisions of article 71, paragraph 1 from
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			<p>Regulation 1303/2013 and that the owner has given its written agreement saying that the applicant may perform the investment.</p> <ul style="list-style-type: none"> - declaration from the land and/or building owner that the land and/or building is: <ul style="list-style-type: none"> o free of any encumbrances; o not the object of an pending litigation; o not the object of a claim according to the relevant national legislation. - documents related to the registration of the land and/or building in the relevant public registers - to be submitted before contracting of the project.” <p>In regard to your request to specify if the Beneficiary 2 can be responsible for development of technical documentation for construction of the center, please be informed that being the current owner of the land on which the building will be constructed, the Beneficiary 2 can develop the documents. After the Lead Beneficiary will become the owner of the land in question, the realized technical documentation must be handed over to them.</p>
A.12	<p>Applicant’s Guide, Item II.3.i. How to fill in Annexes, Annex 1 to the Application Form - Cost-Benefit Analysis, page 41.</p> <p>The project involves reconstruction and restoration of two buildings - one at the Bulgarian side and another at the Romanian side. Do we need to prepare and submit cost-benefit analyses for each of these building, or it should be for the whole project in general?</p>		<p>As the project involves reconstruction and restoration of two buildings - one at the Bulgarian side and another at the Romanian side, the both buildings being separate investment objects, you must prepare and submit cost-benefit analyses for each building and not for the whole project in general.</p>

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A.13	<p>Applicant’s Guide, Item II.3.i. How to fill in Annexes, Annex(es) 2 to the Application Form -Feasibility studies / equivalent technical documents, pages 41-42.</p> <p>For projects involving infrastructure works it is required to submit at least a feasibility study/DALI for RO beneficiaries and preliminary design – for BG beneficiaries. The Applicant’s Guide requires that these documents “should be accompanied by the legal agreements and approvals”.</p> <p>The question is whether it is meant to submit at this phase of application also the permit for construction?</p>		<p>In accordance with the provisions of the Applicant’s Guide for the third call for proposals the Feasibility Study or equivalent technical documents should be accompanied by the legal agreements and approvals. In case legal agreements and approvals are not submitted together with the Feasibility study/equivalent technical documents, the respective agreements/approvals will be subject of conditions for signing the subsidy contract. All the documents subject to conditioning of signing of the subsidy contract that will be notified within the Notification for selection under conditions must be provided within the deadline indicated by the JS in the notification letter for selecting projects.</p>
A.14	<p>Applicant’s Guide, Item II.3.i. How to fill in Annexes, Annex 5 and 6 to the Application Form, page 43.</p> <p>It is not clear what is the difference between the required information or documents submitted under Annex 5 - Environmental Impact Report and Annex 6 - Environmental Impact Study? If only a description of the estimated impacts on the environment is required under Annex 5, what is the format of presenting the information or it is free format? If Annex 6 is the Environmental Impact Assessment itself, it is stated that it is not necessary to present it at the application stage, but later at the pre-contracting negotiations stage if the project is selected for financing. Is our understanding correct?</p>		<p>In regard to your next question please be aware that the format of presenting of the description of the project’s impact on the environment (Annex 5 to the Application Form - Environmental Impact Report), which must be submitted together with the Application Form, is not pre-determined.</p> <p>In relation to presenting of Annex 6 to the Application Form - Environmental Impact Study, considering the following provision of the Applicant’s Guide “For the applications which need a study containing data on the estimated impact on the environment of the investment project as required by the national legislation, the submission of the document as annex to application form is not mandatory, but it must be presented during the pre-contractual phase, if the project is selected for funding.”, your understanding on this matter is correct.</p>

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A.15	<p>The Bulgarian partner is preparing an infrastructural project, with the respective technical documentation - technical design in our case. We are worried that for the time of submission of the project we may not have the construction permit entered into force, because the procedure for the construction permit to enter into force in Bulgaria takes a period of 14 days. Please confirm that at the time of submission of the project you will accept if we provide only the issued construction permit (not entered into force). And during the pre contractual phase, if we are selected, we can provide the construction permit entered into force.</p>		<p>In accordance with the provisions of the Applicant's Guide for the third call for proposals the Feasibility Study or equivalent technical documents should be accompanied by the legal agreements and approvals. In case legal agreements and approvals are not submitted together with the Feasibility study/equivalent technical documents, the respective agreements/approvals will be subject of conditions for signing the subsidy contract. All the documents subject to conditioning of signing of the subsidy contract that will be notified within the Notification for selection under conditions must be provided within the deadline indicated by the JS in the notification letter for selecting projects.</p>
A.16	<p>My question description is:</p> <ul style="list-style-type: none"> - inside the Guide the following annexes are described at page 55: A. AF 5. Environmental Impact Report (if the case); A. AF 6. Environmental Impact Study (if the case) - in the body of standardized files (downloadable) there is a file called " A AF 6 - Environmental impact report " <p>My concerns/question is = The latter file (" A AF 6 - Environmental impact report") is referring to A. AF 5. Environmental Impact Report (if the case)? OR " A AF 6 - Environmental impact report " is in fact the structure A. AF 6. Environmental Impact Study (if the case)?</p> <ul style="list-style-type: none"> - I ask you because there is the word "report" allocated to NUMBER AF6 (in standard files) but in the same time it is allocated to NUMBER AF5 (in guide) instead to AF6 as would be normal in order to keep the numeration. 		<p>In regard to your question, we would like to inform you that the names of the annexes (Annex AF 5. Environmental Impact Report and Annex AF 6. Environmental Impact Study) inside the Applicant's Guide are reversed. Therefore, the file AF 6 - Environmental impact report is actually referring to the Annex AF 6. Environmental Impact Study from the Guide.</p>

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A.17	<p>In the Applicant's Guide for the Third Call for proposals, on p. 45, it is stated that "The Feasibility Study or equivalent technical documents should not have been elaborated or updated more than three years before the deadline for the submission of the project proposal (the document must bear the date of elaboration/revision)." Please tell us if the same requirement applies to the designs (projects) such as investment designs/projects, detailed technical designs, preliminary designs, etc.? In case the abovementioned applies to the designs, please tell us which date on the document is considered the final date from which we count three years back - the date indicating when the document was elaborated or the date indicating when the document was approved by the Chief Architect of the Municipality?</p>	
		<p>According to the provisions of the Guide from page 27 "The feasibility studies or the equivalent technical documents shall be prepared/updated with maximum 3 years before the application form submission date.", apply for all types of technical documentation. The final date from which the 3 years should be counted, is the elaboration date of the document - page 42 "The Feasibility Study or equivalent technical documents should not have been elaborated or updated more than three years before the deadline for the submission of the project proposal (the document must bear the date of elaboration/revision).</p>

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A.18	<p>If a beneficiary provides Annex 4 to the Application Form - Environmental agreement - an official statement/act from the competent environment authority stating that the investment project observes the legal provisions of environment protection (For Bulgarian beneficiaries - a letter from the competent body that a procedure under chapter VI of the Environment Protection Act is not required), does this mean that the beneficiary is not required to provide Annex 5 - Environment Impact Report and Annex 6 - Environment Study Impact?</p>		<p>The provisions of the Applicant's Guide from page 43: "Annex 5 to the Application Form - Environmental Impact Report (mandatory for applications including infrastructure related activities) and English translation (if issued in other language than English) will be annexed to the Application Form." and "Annex 6 to the Application Form - Environmental Impact Study (for applications including infrastructure related) and English translation (if issued in other language than English) will be annexed to the Application Form. The Bulgarian beneficiaries have to present the Environmental Impact Assessment (if necessary according the Bulgarian legislation). According to the provisions of AG Annexes 5 and 6 are required in case a study containing data on the estimated impact on the environment of the investment project as required by the national legislation is needed. The letter that a procedure under chapter VI of the Environment Protection Act "ECOLOGICAL ASSESSMENT AND ENVIRONMENTAL IMPACT ASSESSMENT " is not required issued by the competent body verifies that a study containing data on the estimated impact on the environment of the investment project is not required.</p>
A.19	<p>Моля да уточните дали има таван на разходите за проектиране на туристически атракциони и в случай, че да - как точно е формулиран той в Annex D List of ceilings, тъй като там фигурират тавани за услуги по проектиране и конструиране на системи за контрол и управление на движението, геоинженерни и топографски услуги?</p>	<p>I am kindly asking you to specify if there is a ceiling for the expenditures for design of tourist attractions and, if so, exactly how is it formulated in Annex D List of ceilings, as there are ceilings for design and construction services for traffic control and management systems, geoenengineering and topographic services?</p>	<p>According to the provisions of the Applicant's Guide in case one item is not found in Annex D, the projects must submit evidence about the market price of that particular item (either 3 offers from operators well-known on the market - print-screens from websites of such operators are accepted, prints from national systems on public procurements are accepted - or an independent evaluation of the cost of that particular item).</p>

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<p>A.20</p>	<p>In the Guidelines for project implementation it is said that “in case equipment is not on the list or beneficiary duly justifies enhanced/superior technical specifications for an item, 3 offers or an independent evaluation of the cost will be provided. Independent evaluations are to be provided only in case of special items, where 3 offers cannot be provided. They are provided by an expert, a person that has the know-how on that particular item”</p> <p>In or case, we have planned activities which are not included in the list with list of Ceilings for expenditure), namely a festival and a interactive web based platform (virtual museum), for which we have to provide either offers, or independent evaluation of the costs. Considering this, please explain:</p> <ul style="list-style-type: none"> - How detailed do you expect the offers for the festival to be? Is it enough to specify the number of the days of the festival, the global price for the needed materials and the budget for the engaged groups/artists? - How detailed do you expect the offers for the web based platform to be? Is it enough to specify the number of experts and working days 		<p>According to the Applicant's Guide there is no rule regarding the content and how detailed offers should be.</p>
<p>A.21</p>	<p>In case of organization of festival and web based platform please explain, what do you expect the independent evaluation of the cost to be like?</p>		<p>The provisions of the Guide regarding this question are “In case the service which is going to be purchased is not following the list of ceilings, the proposal to exceed the ceiling will be analysed, when a proper and clear justification is provided, as well as the related supporting documents (including 3 offers or an independent evaluation of the cost). Independent evaluations are to be provided in case of special items, where 3 offers cannot be provided. They are provided by an expert, a person that has the know-how on that particular item.</p>

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A.22	<p>If possible, I kindly ask for a support answer.</p> <p>Description: E.g. One museum has own buildings and access tickets. The museum intends to build a new hall annex with the following specific aspects (please consider as an case study):</p> <ul style="list-style-type: none"> - it uses an entrance path into the hall annex, using a door from the old buildings; - it will be used for e.g. workshops that are not charged upon participants - it will present some collections periodically - a possible maximum revenue of 20k RON (is estimated due to 2000 visitors that visits both old buildings and also the new hall annex and the ticket is RON 10). - cost of construction at 400k eur - operating cost are obviously above the possible revenue (from entrance tickets) <p>So: Could this situation as a non-generating investments, because " generating revenues which are consistently lower than operating costs during the whole reference period"?</p>	<p>According to the provisions of the Applicant's Guide in the preparation phase, in the application form, the applicants shall mention if their project is revenue generating (project revenues comprise cash inflows from private users (i.e. not including availability payments made by the procuring authority) for the use of the service (or part of the service) provided by the project, as well as any cash from the sale or rent of buildings. Therefore, it has to be determined and justified by the beneficiaries in the Application Form whether the project has positive or negative net revenue. If a project's revenue is less than its operating costs (i.e. negative net revenue), the project is no longer considered a revenue-generating project (independent of whether or not the infrastructure asset has a positive residual value). The project's generated net revenues are deducted from the investment cost, thus establishing the eligible costs of the project.</p> <p>The project's budget included in the application form shall not include the net revenue. Net revenue shall be mentioned however, in the application form. <i>In case the beneficiary estimates that no net revenue is produced by its project, then the project will be declared as non-revenue generating. However, if any revenue is generated, the Cost-Benefit Analysis, proving that there are no net revenues has to be submitted!</i></p> <p>In the implementation phase, a monitoring of the generated revenues shall be done throughout the implementation period of the project or for the next 3 years following the completion of the project.</p>
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A.23	<p>I have question regarding third call. My question is If one of the two partners has envisage a work component in the project, but the other one do not envisages a work component, only a soft measures. In this case is necessary to present a Cost Benefit analysis both partners, or is necessary only partner who have a work component in his activity to present a Cost Benefit analysis</p>		<p>The Cost-Benefit Analysis is mandatory for all applications including infrastructure/investments generating any revenues as it is an evaluation instrument regarding the advantages of the investments from the point of view of all interested target groups, on the basis of the monetary values for all positive and negative consequences of the investment. In this regard, considering your question, please be informed that the Cost-Benefit Analysis is required only for the partner who envisages a work component in the project.</p> <p>Please be informed also that Cost benefit analysis is not required for investment projects related to risk prevention and development of local road infrastructure.</p>
A.24	<p>Please advise whether we need to submit again in the eMS system the declarations and the partners legal documents that were already submitted during the first step. Do partners need to re-sign the declarations again? In case the project is soft and does not have an investment part, i.e. the annexes related to cost-benefit analysis, environmental permissions and studies, documents for ownership of land are not applicable, do we need to upload anything else in this section besides the already uploaded declarations and legal documents (in case it is not necessary to re-upload them again)?</p>		<p>There is no need to submit again in the e-MS the declarations and the partners legal documents, these documents being already submitted in the first stage and assessed by the Assessment Working Group.</p> <p>In regard to the other obligatory annexes needed to be presented at second stage, please be informed that in case of a soft project you should present only those annexes requested for soft projects (for example: Annex 7 to the Application Form - Overview of the equipment, services and works to be purchased). The Annexes 1 - 6 to the Application Form are mandatory only to applications including infrastructure related activities.</p>
e-MS			

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eMS.1	<p>In the eMS the fields, where information has been already filled in during Phase 1, are unlocked for editing. In the Applicant's Guide third call, p. 39 it is written that they can be amended "Only if necessary". How should we understand that? Does this mean that we can add text, delete text or edit the current text and how will this influence the evaluation process of Phase 2?</p>		<p>According to the provisions of the Applicant's Guide and its Annexes (Annex M - e-MS Manual for applicants - call 2_step 2) the fields that have been already filled in during phase 1 can be amended only if necessary and in case of unforeseen events with provided duly justification. Please be aware that based on the information provided by you in the first step your EoI has been assessed and recommended for step 2. Therefore, the information cannot be deleted or added without having a dully justification of what imposed the modification proposed.</p>
eMS.2	<p>If the equipment which will be purchased under the soft project is 15 %, must to be created "Investment"Work Package?</p>		<p>According to Annex M - e-MS manual for applicants, there are five different types of WPs to be used by the project for activities planning and the Investment work package is mandatory only for hard projects with works components.</p>
eMS.3	<p>In the e-ms, when you click on the Application forms for the projects under PA 1, you see Application form version 0 next to the name of the project and when you click on the Application forms for the projects under PA 2, you see Application version 1 next to the name of the project. Does this mean that there are differences in the application forms, depending on the type of the project axes? If, yes, could you, please point out what the differences are and if they are indicated anywhere in Annex M e-ms manual for applicants?</p>		<p>The number of the version is irrelevant from the applicant point of view. For your information, the system may create more versions of a document, depending on the type of actions that were taken inside the system during different stages. However, the system is built in such a way that it is allowing users to work only on the last version of documents, so it is a certainty that you are now working on the application form version that was approved after Step 1 of the call (irrespective of the version number that is shown on the screen).</p>

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eMS.4	<p>In the Work package/Activities list there is an obligatory Work Package Communication, where according to the instructions from the e-MS Manual for Applicants we are expected to describe the following activities:</p> <ul style="list-style-type: none"> - Start-up activities including communication strategy - Publication(s) - Public Event(s) - Promotional material - Digital activities <p>Our project plans to create a tourist attraction - museum in or case, and apart from the construction activities, we plan to implement promotional activities, aiming to popularize the museum (web site of the museum, catalogue with exponents, etc.). We also have planned to prepare tourist packages, which to be published on brochures and maps.</p> <p>Please explain if we have to include these promotional activities in WP Communication, or you would accept if they are described in the WP Implementation, following the logical sequence of the activities.</p> <p>We have planned to implement another type of communication activities, aiming to popularize the project - press conference, brochures for the project etc., which will be included in WP Communication.</p>	<p>Considering that the e-MS logic is to separate the communication activities from the other activities, it is best to respect this logic. You can link the communication activities with the other activities by mentioning their correlation in the description field.</p>
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eMS.5	Необходимо ли е инвестиционната компонента да присъства както в пакет I (Investment), така и в пакет T (Implementation) или е достатъчно да бъде описана само в WP I (Investment)?	The investment component must be described only in the WP Investment or it has to be submitted in both work packages Investment and Implementation?	The investment component should be described only in the Work Package Investment.
Equipment			
Eq. 1	Are there available requirements the goods purchased under the projects to have EU member state origin?		Within the Applicant's Guide there are no such restrictions foreseen
Budget			
B.1	In our project, we are preparing a huge cultural event with participants from both partners. In order to organize the travelling of the participants to the place of the events (the guests), we plan to select a company, which will perform the whole logistics (transportation of the participants, accommodation and daily expenses). Please, confirm that in this case, we have to put the amount in budget line "External expertise and services", while in budget line "Travel and accommodation" we have to put the money needed for travelling, accommodation and daily expenses of the project team only.		In regard to framing of expenditures for organization of events, we would like to inform you that you understanding on this issue is correct, and more precisely, the amount for organization of an event (transportation of the participants, accommodation, daily expenses) should be included in the budget line "External expertise and services" and the expenditures needed for travelling, accommodation and daily expenses of the project team should be included in the budget line "Travel and accommodation".
B.2	I would like to ask you could we decrease the approved flat rates for staff costs (5% for hard Project) and for office and administrative costs (1% for hard Projects) in case we are sure that we will not be able to spend them?		The fixed flat rates for staff costs (5% for hard Project) and for office and administrative costs (1% for hard Projects) cannot be modified irrespective of whether the entire amount will be spent or not. Please be aware that the flat rates will remain the same for all beneficiaries for the entire project implementation period!